

**The Estuary Homeowners' Association, Inc.**  
**Meeting of the Board of Directors**  
**April 10, 2019**

**MEETING MINUTES**

**Call to Order** – Director Brown called the meeting to order at 6:30 p.m.

**Proof of Quorum** – Directors Brown, Yokell and Officer Morales were present.

**Proof of Notice** – Director Brown indicated notice was duly posted 14 days before April 10 at the entrances of the community and on the web site.

**Homeowner's Comments** – None

**Reports** –

1. Treasurer. Director Effler provided written report. (Encl 1) Accepted by Director Brown.
2. President. Director Brown briefed on the following:
  - Leaning signs in the community. Not bad enough that warrant fixing by the County.
  - New landscaping contractor, Turner Landscaping, working already in the community. They will also treat for insects.
  - Great community block party and garage sale. Excellent participation by the community.
  - Zone Hearing Master Recommendation on Herron Watch. No opening/drive-thru in the immediate future. One more meeting with the County Board of Commissioners on May 7, 2019, 9 a.m. Maximum community participation requested.
  - Q & A session with our community County Commissioner at the Bloomingdale Library on April 18, 2019, 1-3 p.m. Community is encouraged to attend to present our concerns on Herron Watch and the Field and Table zoning issues.
3. PCC briefed on the following: Encl 2
  - Street parking. Can't tow; no fines at the moment.
  - Issues with drainage in the park/playground. Director Yokell also briefed on this issue. Director Brown motioned to pay engineer firm, up to \$3,000, to provide report on the course of action to take to fix problem. Encl 3
4. Spirit Committee Report. Submitted and presented. Encl 4
5. Architectural Committee Report. Submitted and presented. Encl 5
6. Covenants Committee Report. None
7. Neighborhood Watch Report. None
8. Rezoning Issues:
  - MM 19-0281 Field and Table. Mixed positions within the community; not many oppositions. Board will not take a position, but encouraged homeowners to participate in hearings.

PRS 19-0647 Lakefront Property. Affects only one homeowner buying that property. No action needed from the Board.

9. Old Business:

- Sidewalk Crack on Palmetto Pine. None
- TECO Lights. PCC still researching
- Playground Drainage. Discussed above on PCC briefing (See above.)
- Pond Aeration. Two bids received; approximately \$7,000-\$8,000. Electricity quote still pending. Tabled.
- Fence Work and Repair. Estimate from Danielle Fence presented. Director Brown moved and Board approved the installation of 2 gates. Encl 6
- Review of contracts. None

10. New Business:

- New committee members. Motion carried and approved two new members (Erika Mommoser and Jaime Uland) to the Spirit Committee and one new member (Emily Potts) to the Covenants Committee.
- Motion approved to modify the electrical outlet in one of the columns at the entrance of Albatross Lane to 10"-12" high to get out of sprinkler water.
- Motion approved to set-up a debit card with a \$1,000 limit to be used by the Spirit Committee.
- Motion approved to change Community Standards for borders around street trees. (See Annex A)
- Trees Removal. Three trees behind dog station and two threes out front removed. Motion Carried.
- Levy fines. Report presented by PCC. Line by line decision to assess fines as needed.
- Architectural Appeals-None.

**Adjournment** – Director Brown adjourned the meeting at 8:12 p.m.

PROPOSED CHANGES TO THE COMMUNITY STANDARDS  
PRESENTED BY THE ARCHITECTURAL COMMITTEE  
MODIFIED BY THE BOARD OF DIRECTORS

Page 23 – Fourth bullet;

Changed to read: Install decorative landscape borders identical to examples shown and per the guidelines on page 43. Note: NO borders may be installed around mailbox.

Page 44 – g

Changed to read: Edging shall not be installed around mailboxes, lampposts, on side or rear of property lines, or along driveways. All edging shall be of the same type.

Page 59 – 16 b

Changed to read: Other than street trees, there shall not be any plantings other than sod between the street curb and the sidewalk nor shall landscape lighting be installed around the tree.

Estuary Homeowners Association, Inc.

Treasurer's Report

03/31/2019

Cash – Operating	\$79,074
Cash – Reserves	\$136,916
Delinquent Assessments	\$7,645
Prepaid Assessments	\$12,282
General Reserves	\$131,688
Prior Year Fund Balance (surplus)	\$67,890
YTD Income	\$46,971
YTD Expenses	\$33,537
YTD Surplus (Loss)	13,434 vs budget -4,533

1. Is there sufficient cash in the operating account to cover Accounts Payable and Prepaid Assessments – Yes
2. Is there sufficient cash in the reserve account to cover reserve liabilities - Yes

Estuary Homeowners Association, Inc.  
Managers' Treasurer's Report  
03/31/2019

Delinquencies – there are 10 accounts heading to the collection company if not paid by the 10<sup>th</sup>. No foreclosure notices received this quarter.

Violations –

04/07/2019 3:11 PM		Violation Statistics Report The Estuary HOA 01/01/2019 - 04/07/2019			Page: 1
ES-T Estuary HOA					
Violation Type	Beginning	Reported	Completed	Ending	
ACCN01	ACC not installed ok	0	11	2	9
ACCV01	ACC w/o approval	14	4	0	18
Bare01	Bare spots in lawn	3	17	2	18
Dead01	Dead Bushes/Trees	1	2	0	3
Drive	Driveway needs clean	0	11	2	9
Edge01	Edge	0	1	0	1
Garb01	Garbage Cans	10	22	4	28
Holiday01	Holiday decor	0	1	1	0
Items01	Items from view	0	2	0	2
Mildew	Remove mildew	0	4	1	3
Misc01	Miscellaneous	0	2	0	2
Shrubs01	Trim shrubs	1	12	1	12
Sign01	Signs	1	9	3	7
Tree	Tree Issue	17	96	20	93
VehCom01	Vehicle commercial	1	0	0	1
VehOther	Vehicle Other	0	1	1	0
VehStr01	Vehicle in street	0	4	0	4
WeedDy	Weeds in Driveway	0	4	1	3
WeedFL01	Weed flower beds	0	5	1	4
Total		48	208	39	217

Vendor Issues – new lawn service started this month. They are tracking down the long standing issue re: water ponding. Valve is to be replaced this Thursday. James is preparing a zone map to assist in identifying source of other issues, suspect some is related to drip line buried too deep

SWFTMD – Phase 1 and 4 recertification inspections were conducted and submitted on March 4, 2019. Next inspection for this permit 44031996.002 is due 09/04/2020.

Projects –

1. Playground drainage – site visit by engineer conducted on Friday along with Roger Yokell. Expecting a report of the identified causes in time for the meeting.
2. Fences – continue to have issues getting 2 fence companies to respond. Danielle is supposed to be onsite Monday.
3. TECO – call placed to original point of contact who will do some research and get back in touch.
4. Tree removal – work approved, waiting for scheduled date.

April 9, 2019

Pam Washburn  
Premier Community Consultants, Inc.  
18215 Branch Road  
Hudson, FL 34667  
727.868.8680  
pamwashburn@pccmgmt.com

**RE: Proposal for Civil Engineering Services**

**PROJECT: Estuary-Park Drainage Evaluation**

Dear Pam Washburn:

Hamilton Engineering & Surveying, Inc. (Hamilton) is pleased to propose civil engineering and surveying services for Pam Washburn (Client) for the above referenced project. The scope of services includes a due diligence report and conceptual layout based on the survey provided to Hamilton. Services proposed are based on preliminary research by Hamilton and are described below:

#### **BASIC SERVICES**

- ❖ Survey - **See Attachment "A" (\$1,500)**
- ❖ Site Investigation - Hamilton will perform a preliminary investigation through Hillsborough County and the Southwest Florida Water Management District (SWFWMD), to determine permitting, stormwater, and fee (review and impact) requirements for the project.  
**Lump Sum Fee: \$1,500**
- ❖ Site Engineering - Includes preparation of biddable construction documents depicting site demolition, grading, drainage, stormwater management system design, erosion control and related details as required. Design coordination meetings, engineering cost estimates, site visits, specifications, engineering support services and site utility coordination as required to complete the construction documents are also included.  
**Lump Sum Fee: \$5,000**
- ❖ Site Permitting - Includes submittal of plans, calculations, specifications and applications in pursuit of site plan review from Hillsborough County and a review from the Southwest Florida Water Management District (SWFWMD). Pre-application meetings, permit coordination meetings, addressing two (2) rounds of

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review comments, etc. as typically required for site development review are also included. Should the reviewing agency require additional rounds of review comments, beyond the initial two (2), or require additional reports/studies not reasonably anticipated, addressing of these additional comments or preparation of additional reports/studies will be provided based on hourly rates.

**Lump Sum Fee: \$3,000**

**TOTAL LUMP SUM FEE BASIC SERVICES: \$11,000**

### **REIMBURSABLE EXPENSES**

The client shall reimburse Hamilton for all reasonable out-of-pocket expenses directly chargeable to the services provided in this contract at a rate of actual costs plus a handling charge of 15%. Reimbursable charges subject to this provision are as follows:

- ❖ Travel per allowable mile rate per current IRS mileage reimbursement allowance
- ❖ Copies/Scans
- ❖ Blackline prints
- ❖ Overnight postage/shipping
- ❖ Courier service
- ❖ Out-of-town Lodging/per diem

### **ADDITIONAL SERVICES**

The following services and/or fees are considered Additional Services and are not included in the price quoted herein under **BASIC SERVICES**. The following services can be provided on a time and material basis, or at a specified amount to be mutually agreed upon:

- ❖ Review and filing fees
- ❖ Determination of impact fees
- ❖ Rezoning or special use permitting
- ❖ Public hearings
- ❖ Overlay District reviews
- ❖ State of Florida Division of Historical Resources reviews
- ❖ Environmental assessment studies or reports
- ❖ Setback Enhancement Plan
- ❖ Restoration Plan (for temporary wetland impacts)
- ❖ Phase I Environmental Assessment
- ❖ Geotechnical reports or soils testing
- ❖ Sub-surface utility exploration (SUE)
- ❖ Landfill remediation design or permitting



- ❖ Wetland delineations, wetland surveys, impact and mitigation permitting, etc.
- ❖ ACOE Permitting
- ❖ Florida Department of Transportation (FDOT) permitting
- ❖ NPDES permitting
- ❖ Traffic analysis and/or traffic studies
- ❖ Design/coordination of "soft" utilities (gas, electric, power, cable, telephone)
- ❖ Design of off-site improvements
- ❖ Sustainable design and LEED® certification processing
- ❖ Right-of-way use permitting (City of Tampa only)
- ❖ Maintenance of Traffic (MOT) plans
- ❖ Large off-site drainage basin studies
- ❖ Phasing or bid alternates
- ❖ Property acquisition processes for right-of-way or otherwise
- ❖ Surveys
- ❖ Easement preparation
- ❖ Title search or ownership and encumbrance (O & E) reports
- ❖ Final platting
- ❖ Annexation permitting
- ❖ Services involving threatened or endangered species
- ❖ Design of retaining walls
- ❖ Detailed landscape or hardscape design by a Landscape Architect
- ❖ Site irrigation design
- ❖ Site electrical and/or site lighting design by an Electrical Engineer
- ❖ Dewatering plans or permitting
- ❖ Construction staking for site layout (Hamilton will gladly provide a quote for construction staking services at the completion of site permitting)
- ❖ Design exceptions
- ❖ Division 1 specifications
- ❖ Recurring client meetings or telephone conference calls during design or construction
- ❖ Bid process administration

### **SPECIFIC CONDITIONS**

- ❖ The site plan(s) will not include detailed design of a MOT. MOT requirements will be depicted by note, referencing FDOT Design Standards, on the site plan(s). Detailed MOT design or FDOT Certified MOT plans, if required, will be provided as a negotiated additional service.
- ❖ The proposal assumes that current drainage basin and flood zone elevation information is available from public records without the requirement of additional off-site surveying and/or a large off-site drainage basin study, not typically required by the regulatory agencies. If a large off-site drainage basin study is required, it will be provided as a negotiated additional service.
- ❖ This proposal assumes no wetlands will be involved with the design effort. Wetland delineation, wetland line surveys, impact and mitigation plans, or other



engineering associated with wetlands will be provided as a negotiated additional service.

- ❖ Underground concrete stormwater vaults are not expected for this project. However, should the use of underground concrete stormwater vaults become necessary due to site constraints, the structural engineering required for the design of the vaults will be provided as a negotiated additional service?
- ❖ Should the Client require the solicitation of bids for the project or the review of initial bids, these services will be provided as a negotiated additional service.
- ❖ Submittal of the SWFWMD Statement of Completion assumes that the stormwater management system was completed significantly in accordance with the approved plans. Any deviations from the approved plans resulting in corrective action, re-inspection, re-submittal of record drawings and paperwork, etc., as required for SWFWMD approval will be provided as an additional service, based on hourly rates.
- ❖ In the event any utility provider requires an easement for any reason, we can provide this information as a negotiated additional service.
- ❖ This proposal assumes the project is not in a velocity zone as designated by FEMA.
- ❖ This proposal does not include any services related to rezoning or comprehensive land-use amendments.
- ❖ This proposal assumes no attendance at any regularly scheduled meetings or telephone conference calls at specified time intervals for the Client, owner or contractor/construction manager updates or coordination, throughout the design and/or construction process, will be needed. Any recurring meetings that are required as a result of the project needs will be provided as an additional service.
- ❖ Changes to the project resulting in reworking of drawings or calculations or change in the scope of work initiated by the Client will be performed as an additional service, based on the Hamilton Hourly Fee Schedule.
- ❖ Hamilton cannot guarantee the successful permitting of preliminary site plans. Many design constraints are based on the subjective interpretation of the various regulatory agencies and could render the proposed site design cost prohibitive or totally infeasible.
- ❖ By executing this proposal, it is agreed that Hamilton can place a company sign on the subject site prior to and throughout the duration of construction activities. The sign will be placed in a location visible from adjacent roadways and will be coordinated with owner or client or owner or client's contractor.

- ❖ All other additional engineering and surveying services will be billed according to the Hamilton Hourly Fee Schedule.

## STANDARD GENERAL CONDITIONS

- 1) **Payment of Invoices:** Invoices are due and payable upon receipt. Delinquent accounts more than 30 days from date of invoice and will bear interest at the rate of 1-1/2% (one and one-half percent) per month and will constitute a breach of this Agreement allowing all remaining services to be terminated solely at the option of Hamilton Engineering & Surveying, Inc. Notice of termination of service to be sent by certified mail, return receipt requested. Should it become necessary to collect unpaid invoices through lien process, an attorney or legal proceedings, the Client agrees to pay all costs of collections, including attorneys' fees in the lower court and appellate court. If the Client objects to an invoice, it must advise Hamilton in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing. The Client agrees that the payment to Hamilton is not subject to any contingency or condition. Hamilton may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect on the check without such negotiation being an accord and satisfaction of any disputed debt and with prejudicing any right of Hamilton to collect additional amounts from the Client.
- 2) **Termination:** The obligation to provide further services under this Agreement may be terminated by either party upon five (5) calendar days' written notice in the event of a substantial failure, including but not limited to non-payment of invoices, by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If any material change occurs in the ownership of the Client, Hamilton shall have the right to immediately terminate this Agreement. In the event of any termination, Hamilton shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by Hamilton as a result of such termination. If Hamilton's compensation is a fixed fee, the amount payable for services will be a proportional amount of the total fee based on the ratio of the amount of the services performed, as reasonably determined by Hamilton to the total amount of service which were to have been performed.
- 3) **Standard of Care:** In performing its professional services, Hamilton will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by Hamilton's undertaking herein or its performance of services, and it is agreed that Hamilton is not a fiduciary with respect to the Client.
- 4) **Client Furnished Information:** Hamilton Engineering & Surveying, Inc. will consider all up front information supplied by the Client as accurate and correct. Additional work or work done over because of inaccurate or inadequate information supplied by the Client will be paid for as Additional Services.
- 5) **Use of Documents:** All documents, including but not limited to drawings, specifications, reports, and data or programs stored electronically, prepared by Hamilton are related exclusively to the services described in this Agreement, and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use, partial use or reuse by the Client or others on extensions of this project or on any other project. Any modifications made by the Client to any of Hamilton's documents, or any use, partial use or reuse of the documents without written authorization or adaptation by Hamilton will be at the Client's sole risk and without liability to Hamilton, and the Client shall indemnify, defend and hold Hamilton harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. Any authorization or adaptation will entitle Hamilton to further compensation at rates to be agreed upon by the Client and Hamilton. Any electronic files not containing an electronic seal are provided only for the convenience of the Client, and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents be prepared by Hamilton, the hardcopy shall govern. Only printed copies of documents conveyed by the Hamilton may be relied upon. Because data stored in electronic media format can deteriorate or be modified without Hamilton's authorization, the Client has 60 days to perform acceptance tests, after which it shall be deemed to have accepted the data.
- 6) **Additional Services:** If authorized by the Client, Hamilton Engineering & Surveying, Inc. will furnish Additional Services which are not considered normal or customary Basic Services. The cost for

Additional Services provided by Hamilton Engineering & Surveying, Inc. personnel will be billed on a time and material basis. Additional Services provided by others will be billed directly to the Client by the Provider.

- 7) Reimbursable Expenses: The Client will pay Hamilton Engineering & Surveying, Inc. for the actual expenses incurred in connection with the project for commercial out-of-town travel and subsistence, shipping charges (i.e., FedEx, Express Mail, etc.), courier/delivery charges and printing/reproduction costs.
- 8) Controlling Law: This Agreement will be governed by the laws in the State of Florida and deemed to have been entered into in Hillsborough County, Florida. Exclusive venue and jurisdiction to determine all issues of interpretations and enforcement of this contract and any modifications thereto are in Hillsborough County, Florida and nowhere else.
- 9) Oral Agreements: No oral agreement, guarantee, promise, representation or warranty will be binding.
- 10) Limitation of Liability: In recognition of the relative risks and benefits of the Project to both the Client and Hamilton, the risks have been allocated such that the Client agrees, to the fullest extent of the law, and notwithstanding any other provisions of this agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of Hamilton and Hamilton's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to the services under this Agreement from any cause or causes, including but not limited to, the negligence, professional error or omissions, strict liability or breach of contract or any warranty, express or implied, of Hamilton or Hamilton's officers, directors, employees, agents and sub-consultants, shall not exceed the amount of our fee or \$20,000.00 whichever is greater. Higher limits of liability may be negotiated for additional fee. Under no circumstances shall Hamilton be liable for lost profits or consequential damages, for additional cost or other consequences due to changed conditions, or for costs related to the failure of contractor to perform work in accordance with the plans and specifications. This Section 11 is intended solely to limit the remedies available to the Client, and nothing in this Section 11 shall require the Client to indemnify Hamilton. The Client agrees to limit any and all liability or claim for damages, cost of defense, or expenses to be levied against Hamilton Engineering & Surveying, Inc. by the Client or third parties to a sum not to exceed \$20,000.00 or the amount of our fee, whichever is greater, on account of any design defect, error, omission, or professional negligence.
- 11) Dispute Resolution: All claims by the Client arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.
- 12) Construction Phase Services: If Hamilton's services include the preparation of documents to be used for construction and Hamilton is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against Hamilton in any way connected thereto. If Hamilton provides construction phase services, Hamilton shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, sequence, schedule, safety programs, or safety practices, nor shall Hamilton have any authority or responsibility to stop or direct the work of any contractor. Hamilton's visits will be for the purpose of endeavoring to provide the Client with a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by Hamilton. Hamilton neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents. Hamilton is not responsible for any duties assigned to the design professional in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and Hamilton for all claims and liability arising out of job site accidents; and that the Client and Hamilton shall be made additional insureds under the contractor's general liability insurance policy.
- 13) No Third-Party Beneficiaries; Assignment and Subcontracting: This Agreement gives no rights or benefits to anyone other than the Client and Hamilton, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and Hamilton. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Hamilton, without the written consent of Hamilton. Hamilton reserves the right to augment its staff with sub-consultants as it deems appropriate due to project logistics, schedules, or market conditions. If Hamilton exercises this right, Hamilton will maintain the agreed-upon billing rates for

services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent sub-consultants.

- 14) Confidentiality: The Client consents to the use and dissemination by Hamilton of photographs of the project and to the use by Hamilton of facts, data and information obtained by Hamilton in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, Hamilton shall use reasonable care to maintain the confidentiality of that material.
- 15) Authorization: The signature below authorizes the work herein described and does so on behalf of the Owner of the property in question and warrants that the Client has authority to sign this Agreement.

### **BASIS FOR PAYMENT**

- ❖ Invoices for professional engineering services will be submitted monthly based on work completed to date or as directed by the Client's schedule for payments.
- ❖ All rates and fees are subject to renegotiation after a three month period from the date of this proposal, if it has not been accepted by the Client.
- ❖ In the event this agreement is terminated prior to completion of services, Hamilton will be compensated by the Client for all work accomplished to the point of termination in accordance with the fee structure stipulated herein.

**ACCEPTANCE**

We appreciate the opportunity to provide civil engineering and surveying services for you. If the defined scope of work and basis for payment are acceptable, this letter will serve as an agreement between Hamilton Engineering & Surveying, Inc. and Pam Washburn for the services contained herein. If the Client elects not to proceed with any of the services listed, the Client must notify Hamilton in writing. Please execute in the space provided and return to Hamilton Engineering & Surveying, Inc. We will not begin any work until a signed agreement is received. Thank you.

Sincerely,

**Hamilton Engineering & Surveying, Inc.**



**Brad Kuhl, P.E.**  
**Vice President**

\_\_\_\_\_  
Pam Washburn

\_\_\_\_\_  
Date

pdfelement



**April 9, 2019**

**ATTACHMENT "A"**  
**(Estuary Subdivision – Park Site)**

Hamilton Engineering & Surveying, Inc. (HAMILTON) is pleased to submit this proposal for surveying and mapping services for the above project.

- Complete a specific purpose topographic survey of the park area.

**TOTAL FEE** **\$ 1,500.00**

The topographic survey portion of this survey to include:

- Datum NAVD 1988
- Pavement Markings (turn arrows, etc)
- Location of visible utility structures (manholes, pipe size/type, inverts, etc.) no elevations
- Topographic Spot Shots upland area Location and description of on-site temporary benchmarks as required by 5J-17 FAC.
- Description of control benchmarks used for the survey.
- Visible evidence of underground utilities (no excavation of underground utilities)
- Location fencing and playground structures.

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## **Spirit Committee Report April 10, 2019 Board Meeting**

**Spring block party was very successful. We had a great turn out with lots of positive feedback about the bounce house, Kona Ice, and dodgeball. Having The Wing Box there was nice, but they were a little disappointed with their sales. Kona Ice loved being at the event and has offered to come back to the neighborhood again so we will be working on coordinating that. We had budgeted \$800 for this event and ended up only spending \$673!**

**Garage sale was Saturday, April 6. The sale was advertised and we had a great turn out for all the houses that participated.**

**Easter Egg hunt will be held on Saturday, April 20. We will have children over 5 years old hunt at 9:00 and then children under 5 will be at 9:20. We are looking for donations of candy.**

**Once we get finished with the Easter Egg hunt we will begin looking for a date to hold an ice cream social or some other summer event.**

**We would like the board to look into getting electricity as well as water at the park. This would allow us to hold some different events at the park that we are currently unable to do (water slide, movies). It would also save us from having to rent a generator at our parties which would allow us to spend that money on other things for the community.**

**Also the entrance on Albatross needs some hooks installed to allow us to hang our decorations.**

**I ran into some difficulty trying to get our activities and supplies together for the spring block party because we do not have access to our money. In order for us to do anything we have to send an email into pcc, wait for a response, and then wait for the money to be sent. I would like to propose that the Spirit Committee receive a debit card with a set amount of money on it at a given time (\$1000). This would allow us to book or buy the materials we need for events immediately and not have to waste so much of our time or the management companies time. We would still submit all our receipts and send in notice of the things we are spending on.**

**We have recently welcomed two new members to our committee, Erika and Jaime. We are always looking for more volunteers to bring fresh new ideas to the committee. If you would like to join the Spirit Committee please contact Sarah Haneline on facebook or email at [skh\\_aqui@yahoo.com](mailto:skh_aqui@yahoo.com)**



Address	Proposed Alteration	Recommendation	Date sent to PC
11605 Heron Watch	Pool	Approval w/conditions	1/21/2019
11518 Blue Crane	Screened Porch	Approval w/conditions (kickplate 10", not 1	2/1/2019
11709 Albatross Lane	Solar Panels	Approval	2/7/2019
11519 Palmetto Pine	Fence	Approval	2/16/2019
11506 Sand Stone Rock	Repaint house same color	Approval	3/6/2019
11405 Estuary Preserve	Repaint house same color	Approval	4/2/2019
11503 Palmetto Pine	Replace Street Tree	Approval	4/4/2019
11709 Albatross Lane	Add curbing	Approval	4/8/2019

#### PREVIOUS ACTION

Hartzog	repaint home original colors	Must Follow Community Standards	10/3/2018
Burgos	Fnce	Must Follow Community Standards	9/3/2018
Clarke	Supplement paver ext	Must Follow Community Standards	5/21/2018
Clarke	Replace bushes with mulch	Must Follow Community Standards	10/3/2018
Higgins	Swimming pool	Must Follow Community Standards	11/6/2018
Vazques/Parsons	Extend Lanai and screen	Must Follow Community Standards	11/11/2018
Cook	Extend Patio	Must Follow Community Standards	10/5/2018
Regus	Gutter	Must Follow Community Standards	11/2/2018
Hitchcock	Pool	Must Follow Community Standards	11/2/2018
Cintron	Estend Driveway	Must Follow Community Standards	11/25/2018
Cintron	Solar Panels	Must Follow Community Standards	11/25/2018



April 9, 2019

Estuary Homeowners Association, INC  
Pam Washburn  
18215 Branch Rd  
Hudson, FL 34667

Job Site: The Estuary  
off Balm River Road  
Riverview, FL 33569

**Total Estimate – Job #1 – South of 11503 Balm River Rd: \$1,953.00**  
• Take down and remove 12’ of existing 72” PVC Fence  
• Install 1, New 72” x 144” Double Drive Gate in Almond Lakeland

**Total Repair Estimate – Job #2 – N/W Corner of Estuary: \$1,773.00**  
• Take down and remove 12’ of existing 48” PVC Fence  
• Install 1, New 48” x 144” Double Drive Gate in Almond Sundance Flat Top with 3.75” picket spacing

Note: The existing fence is not a Danielle Fence, the color may not be an exact match and the profiles may not be an exact match

**Pricing above is based on doing both jobs at the same time.**

*Price includes tax, materials and installation. Upon finalization of contract a 50% deposit is required.*

**Danielle Fence Mfg. Co., Inc. will provide a Certificate of Liability Insurance and Workers’ Compensation Certificate, and will maintain it fully in effect until completion of this contract.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ jenn/Pm